



# Wedding Day Responsibilities - Reception

Ceremony Item	Who will bring?	Where will it be placed?	Who will remove?	Where does it go after Ceremony?	Notes
Portrait & Easel					
Cake Knife & Server					
Toasting Glasses					
Disposable Cameras					
Cake					
Cake Top					
Favors					
Menu Cards					
Reception Decorations					
Table Settings					
Place Cards					
Gifts Received					
Music					
Departing: Rice/Bubbles, etc					
Video Montage					
Transportation for Bride & Groom – To & From					
Transporting Gifts from Reception					
Decorations on Car					
Misc:					
Misc:					
Misc:					
Misc:					

## Misc Notes: